## ARLINGTON INDEPENDENT SCHOOL DISTRICT **Financial Futures Committee** April 2, 2013 6:30 pm, Mac Bernd Professional Development Center

WELCOME & OPENING REMARKS	Dan Malone Chairperson
SUBCOMMITTEE REPORTS	
Efficiency, Effectiveness & EquityCo-chairs Justin Chapa & Community Engagement	Chad Bates
& CommunicationsCo-chairs Anne Mason & C Gifted/Talented and CurriculumCo-chairs Victoria Myers & Da	
DISCUSS & VOTE ON FFC RECOMMENDATIONS	Dan Malone
	Cindy Powell
	ancial Officer

Rec. Number	FFC Member	Recommendation	Subcommittee	Yes	No	Abstain	Financial Impact Cost/(Savings)
12	Ismail B. Tahir	Enhancing Revenue (Strategic Plan strategy 4.4)	Community Engagement & Communications				
		Develop or enhance existing planned giving program under the District Foundations, to secure large funds and grow the existing Endowment fund.	Community Engagement & Communications				Not able to estimate financial impact
		In order to compete for needed dollars with private schools, colleges, and universities the District should apply the fund development strategies used effectively by such other institutions, by developing the necessary resources and employ a full time qualified planned giving specialist. (examples include bequests by will or revocable living trust, beneficiary designation of life insurance or retirement plan, donations of appreciated properties, bequest through Charitable Remainder Trust)	Community Engagement & Communications				Not able to estimate financial impact
		Strengthen collaboration with Faith-based and nonprofit exempt organizations to promote a shared vision toward building a healthy community and a stronger economy through a continuous engagement	Community Engagement & Communications				Not able to estimate financial impact
27	Anne Mason	Consider forming an ongoing "grass-roots type" committee - for lack of a better word - that provide feedback and serve as a sounding board for the district - possibly a Superintendent's Advisory Council. This group should comprise of members similar to the FFC - representing the community as a whole, with heavy representation from parents from each school the district. This grass-roots effort to engage parents and community could be furthered by having each of the parent representatives from the Superintendent's Advisory Council then serve with other parents on the campus Principal's Advisory Council. This creates a grass-roots network that will allow the administration a direct line of communication with parens of students - the people they most need to hear from often. The committees should have rotating terms, so that there is a continual infusion of new ideas and perspectives from the new members, while maintaining stability continuity with the continuing members.	Community Engagement & Communications				Not able to estimate financial impact
28	Anne Mason	Enhance and capitalize more on resources withing the community - possibly through the Education foundation.	Community Engagement & Communications				Not able to estimate financial impact
32	Kecia Mays	Provide classes for non-English speaking parents while providing tutoring or curriculum improvement for students. A parent/student collaboration. This class would include volunteerism, homework, computer and English proficiency opportunities. AISD Notes: AISD offers Family Literacy classes for non-English speaking parents, and the program is primarily Title I funded. We also have two adult Ed consortium grants and an EL Civics grant that allow us to offer the program to parents from campuses that are not Title I.  All of our programs are based on the Even Start model which includes parent and child working together. The District provides PK and day care for infants and toddlers for the parents who participate in the day program. The night program includes homework help for the students.	Community Engagement & Communications				No additional budgetary impact
1	Eric McKeever	Across the board 3% raise (Strategic Plan measures #20, 21 and 22). AISD Notes: A 1% across-the-board salary increase for all employees will cost approximately \$3,304,000	Efficiency, Effectiveness & Equity				\$9,912,000
2	Eric McKeever	Reinstate the district contribution to \$260 per month for health insurance (Strategic Plan measures #20, 21 and 22). AISD Notes: Currently, the district contributes \$225/mos/professional participant & \$240/mos/para & auxiliary participant.	Efficiency, Effectiveness & Equity				\$1,832,160
3	Eric McKeever	Reinstate Teaming at the Junior High Level (Strategic Plan measures # 1 and 4). AISD Notes: Based on target class size of 23 approved by the Board of Trustees for 2013-14 staffing, 73 additional teacher FTE's would be required to reinstate a planning period at the junior highs.	Efficiency, Effectiveness & Equity				\$3,883,193
4	Eric McKeever	Increase substitute teacher pay (Strategic Plan measures #20, 21 and 22)	Efficiency, Effectiveness & Equity				
5	Eric McKeever	Consider a stipend for paraprofessional employees who provide "interpretor" services for our non-English speaking parents to our professional staff (Teachers and Administrators), (Strategic Plan measures #20, 21, 22 and 25) AISD Notes: A survey of area school districts found no other districts that currently pay a stipend for interpreter services. Assuming a stipend of \$355/year was paid, the total cost to the District would be \$26,270 (\$355/year x 74 campuses).	Efficiency, Effectiveness &				\$26,270
6	Eric McKeever	Reinstate teaching assistant for kindergarten teachers (Strategic Plan measures #1 and 4). AISD Notes: 2 kindergarten TA's were elimintated from each elementary school in 2011-12 due to state funding cuts. With 51 elementary schools, 102 TA's would be required to implement this recommendation.	Efficiency, Effectiveness & Equity				\$1,715,632

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8	David Wilbanks	A joint city-school district partnership to increase student safety by using stop arm photo enforcement to capture violators who disregard school bus stop arms while children are loading and unloading buses. Since AISD can not generate revenue from busses purchased with bond money (per language in the 2009 bond program), the City of Arlington would collect all revenue (using same system as they do now for red light cameras). In exchange, Arlington would provide AISD with additional security officers provided by Arlington PD at no cost—proportional to the revenue raised by the stop arm cameras. The net result will be increased security at campuses district wide with additional armed security personnel AND increased safety of children disembarking our buses. Potential \$400,000 to \$500,000 per year in offset security officer salary. (Based on cameras installed on 25 buses, with 1 violation per day and \$125 in credits to AISD per fine) AISD Notes: Federal tax laws prohibit private entities from generating profits on capital items financed with tax-exempt debt. Any arrangement involving a private vendor, even an agreement between the City and a private vendor that places cameras on AISD buses, will have to be reviewed/approved by the District's bond counsel before implementation. Also, the City of Arlington would need to agree to the arrangement. The City currently absorbs 100% of the cost of 5 SRO's and 1.5 Sergeants, and the City pays the salaries/related costs of 13 SRO's and .5 sergeants for two-months each year.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
9	David Wilbanks	Restore Junior High teachers' planning period that was eliminated last year as part of the budget crisis so that they have a planning period on both A and B days. This planning period was restored at the High School level but not the JH level. Ensuring one planning period per day is essential for coordination of curriculum and professional development at the Team level. AISD Notes: Based on target class size of 23 approved by the Board of Trustees for 2013-14 staffing, 73 additional teacher FTE's would be required to reinstate a planning period at the junior highs.	Efficiency, Effectiveness & Equity				\$3,883,193
11	Ismail B. Tahir	2% pay increase across the board or 3% teachers, 1% administrator, 1% classified employee, or any other combination that would cost about the same amount of last year cost increase, or about \$6\$ million dollars (In the absence of any other cost saving or new funding, pay for this investment in salary adjustments with excess General Fund fund balances over two months of operating expense, or from available fund balance in the Natural Gas fund) (Strategic Plan strategy 3.1) A 1% across-the-board salary increase for all employees will cost approximately \$3,304,000. A 1% raise for educators = \$2,433,135. A 1% raise for all other employees is \$870.862.	Efficiency, Effectiveness & Equity				\$6,608,000 for 2% raise for all employees; \$8,170,267 for 3% raise for teachers & 1% raise for all other employees
13	Ismail B. Tahir	Reduce cost of professional training by enhancing in-house training, online training, utilizing group webinars, webcasts and peer training. AISD Notes: The total 2012-13 staff development budget (fct 13 & 6112.03) as of February 28, 2013 for General Fund = \$5,594,844 and the total staff development budget (fct 13 & 6112.03) for all other funds = \$9,437,776 for a total of \$15,032,620. The 2012-13 General Fund budget includes \$930,000 for one-time staff development costs for curriculum writing and staff development related to the strategic plan. The curriculum audit, new instructional model, and employee surveys (all of which are key components of the strategic plan) will yield significant need for staff development.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
14	Ismail B. Tahir	Cost Recovery - In its annual report dated December 31, 2011, the City of Arlington reported recovering \$594,382 in underpayment of royalties of natural gas funds as a result of an audit. AISD may conduct similar audits on different contracts. AISD Notes: AISD is researching a possible audit of at least one operator/purchaser that accounts for 70 - 80% of the District's total mineral interests and revenues.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
15	Ismail B. Tahir	Utilities Cost - Renogotiate the existing utilities contract for the possibility of finding more reduced rate per Kwh. At the present time some utility companies offer rates of 6.8 cents for a three year contract. AISD Notes: AISD executed a new contract for electricity supply effective January 1, 2013. The contract is for a 24 month period, and the commodity price is \$.057278 per kwh. Assuming our TDSP charges (i.e., the transmission charges) & consumption were the same as the terns of the previous contract, the new contract would result in an estimated savings of \$2.8 million over the 24-month contract period. TDSP charges have risen recently, so the realized savings will be less than \$2.8 million. The District has exercised an option to extend the contract for an additional 17 months ending May 2016 at \$.055557 per kwh.	Effectiveness &				No additional budgetary impact

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16	Ismail B. Tahir	Rate of Contract Completion: Create the necessary measure to reduce the average time of completion of construction contracts and other routine facilities work orders. AISD Notes: AISD rarely experiences delays in contracted construction/facilities projects. The majority of contracted projects are performed in 60-70 days during the summer months so instruction is not disrupted. Acceleration of construction contracts can actually increase costs since contractors may be forced to work overtime on projects. Internal work orders are prioritized by the Plant Services administrators & supervisors, and progress on those work orders is tracked to ensure timely completion within available staff resources.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
17	Ismail B. Tahir	Develop and create environmental measures and standards that would lead to enhanced control of environmental hazards, improve air quality, utilize sunlight, and optimize classroom accoustics. (Strategic Plan strategy 4.5). AISD Notes: Conditions will be assessed as part of the Facilities Assessment.					Not able to estimate financial impact
19	Lora Thurston	All elementary campuses are struggling with the cut of Kindergarten aides. Everyone, including the principals, are called upon to cover the kinder classes so that the teacher might have a conference. This list includes librarians, p.e.aides, counselors, secretary, assistant principal, RTI facilitator and computer tech. If one of these individuals is out for the day, the entire coverage plan is affected. (Strategic Plan metric 2) AISD Notes: 2 kindergarten TA's were elimintated from each elementary school in 2011-12 due to state funding cuts. If 2 TA's were restored to each elementary school, 102 TA's would be required to implement this recommendation at a total estimated cost of \$1,715,632.	Equity				
20	Lora Thurston	There is a need for an intervention period during the junior high school day. During this intervention period, teachers will meet for PLCs, planning, review of assessment data, and meet with students to provide interventions. A similar time period was provided to the high schools last year. As teachers continue to align practices at the secondary level, are called upon to review and plan from data, provide student interventions and ensure that students are successful, the teachers must have time during the school day to do so. (Strategic Plan metrics 1, 4 and 14). AISD Notes: Based on target class size of 23 approved by the Board of Trustees for 2013-14 staffing, 73 additional teacher FTE's would be required to reinstate a planning period at the junior highs.	Equity				\$3,883,193
21	Lora Thurston	Significant pay raise for all employees, administrators included. Please look at administrator pay scales for Arlington vs. other districts. This would also help with recruitment and retention of quality administrators. (Strategic Plan metric 28). AISD Notes: A 1% across the Board salary increase costs approximately \$3,304,000. AISD will conduct a market study to identify positions that are not placed appropriately on the AISD salary schedule and/or not competitive with the market. Staff is not able to estimate the financial impact since no specific raise is stated in the recommendation.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
23	John Nolan	We received data that detailed the number of "class periods" and the size range of the class at the individual AISD High Schools. The total "class periods" for the six high schools, with less than 5 students was 181, and the "class periods" with between 6 and 10 students was 341. Therefore there are a total of 522 "class periods" that contain 10 or less students. In the interest of efficiency, these excessively small classes should be eliminated. Assuming each instructor teaches 6 of the 8 class periods per day— Therefore it takes (522/6) or 87 teachers for these small classes.	Efficiency, Effectiveness & Equity				
		On the other end of the scale there are a total of 118 "class periods" that have 36 or more students. It is proposed that 50% of the number of teacher that are engaging in teaching small classes -43 be deployed to decrease the average number of students in the large classes. This should increase the general efficiency of AISD and would still result in a theoretical reduction of 43 teachers at an average salary cost of \$60,000 (\$50,000 salary and 20% overhead.) or a total saving of \$1,109,000. AISD Notes: The Board of Trustees has approved a target class size of 27 for 2013-14 to determine teacher FTE's alloted to each high school. Campuses make decisions with their master schedule that may deliberately create some small classes to address specific needs. If the objective is to reduce the overall number of teachers at the high school level, the appropriate way to do that is to increase the target class size used in the staffing formula rather than simply eliminate small classes. Also, teachers have contracts protected by Chapter 21 of the Texas Education Code and those contracts cannot be terminated without cause; therefore, reductions in teacher FTE's can only be realized through attrition.					

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24	John Nolan	,	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
25	Anne Mason	5 ,	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
26	Anne Mason	Formally track class sizes by subject, and in the future consider having different student to teacher ratio goals based on the subject. AISD Notes: course/section enrollments are recorded in the student system by course number, which identifies the subject area. Teacher allotments are based on projected total campus enrollments and principals have discretion to staff by subject area (and teacher certification) based on student course selections. Staffing by subject areas could limit student offerings, diminish the ability to adapt staff to meet individual campus needs and increase the liklihood that schools will be overstaffed since subject enrollments may shift teacher FTE's required by subject and there may not be a corresponding number of resignations/retirements in the appropriate subjects to adjust the total staff to the subject area allocations.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
33	Justin Chapa		Efficiency, Effectiveness & Equity				
34	Justin Chapa	Commit to securing National Association for the Education of Young Children ("NAEYC") accreditation for its pre-k sites This may require hiring a pre-k coordinator.	Efficiency, Effectiveness & Equity				Not able to estimate financial impact
35	Justin Chapa	of public funds and therefore, is not an option for the District. Lessons cost \$16 each. Half scholarships (\$8/lesson) are available for educationally-disadvantaged students. AMEP pays \$3/lesson, the campus activity fund pays \$5/lesson, and the student pays \$8/lesson.	Efficiency, Effectiveness & Equity				No financial impact
7	David Wilbanks	Reassign state funding for elementary Gifted and Talented students from secondary PRE-AP and AP Teachers salaries back to the elementary schools to help fund: AISD Notes: The District currently spends more than the G/T allotment received from the state. Secondary level expenditures coded to the G/T program are appropriately coded. Any reallocation G/T expenditures from secondary to elementary would result in a reduction of G/T services at the secondary level.	Gifted/Talented & Curriculum				

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Rec. Number	FFC Member	Recommendation	Subcommittee	Yes	No	Abstain	Financial Impact Cost/(Savings)
		a. GT curriculum and tools to help teachers in grades 3–6 provide differentiated instruction and cocurricular activities for GT students which provide both accelerated learning and enrichment of core topics. (starting in 2013-2014 calendar year. We don't need to wait 5 years for the curriculum audit to make this change.) AISD Notes: The District is exploring possible enrichment opportunities and options for delivery of G/T services across all elementary grades.	Gifted/Talented & Curriculum				Not able to estimate financial impact at this stage of research
		b. an extension of AVID for 6th grade specifically designed to eliminate the gap in the standard 6th grade math curriculum and the PRE-AP Math taught in 7th grade. Initially focus at elementary schools with the largest populations of future AVID students (i.e. students who will be the first generation in their family to attend college) and who are at the most risk of falling through the gap. AISD Notes: AVID Elementary is designed to be embedded into the daily instruction of all elementary classrooms across entire grade levels to impact schoolwide structures. AVID Elementary is not intended to be taught in isolation or within an elective setting. The District is exploring possible implementation of AVID elementary.	Gifted/Talented & Curriculum				
10	David Wilbanks	Provide option for K-12 IB program for all parents in the district in three phases. Goal is to stem the tide of parents opting out of the district for more rigorous programs at private or charter schools and to provide access for ALL parents in AISD	Gifted/Talented & Curriculum				
		to advanced curriculum for their children.  Step 1: Creation of IB academy/magnet elementary schools accessible to North, Central and South Arlington residents. AISD Notes: IB has a two-year application process. First year a district submits an intent to apply. Upon acceptance by IB, the district moves to the application phase. Site visits to the applicant campuses by IB. The district is researching options for academies, including but not limited to, IB.	Gifted/Talented & Curriculum				
		Step 2: Creation of an IB Middle School academy/magnet for 7th and 8th. AISD Notes: IB has a two-year application process. First year a district submits an intent to apply. Upon acceptance by IB, the district moves to the application phase. Site visits to the applicant campuses by IB. The district is researching options for academies, including but not limited to, IB.	Gifted/Talented & Curriculum				
		Step 3: Expand to 9th and 10th IB programs which can be housed in the same building as the IB Middle School or provided as extensions of the existing IB High School programs. AISD Notes: The high school IB program is an 11th and 12th grade. There is no IB program designated for 9th or 10th grades. AISD encourages 9th & 10th graders to enroll in rigorous classes, such as pre-AP, in preparation for entering the IB program as juniors.	Gifted/Talented & Curriculum				
18	Ismail B. Tahir	Create a Technical Training Internship Committee to develop partnership with business and industry to provide opportunities for technical training that is aligned with career pathway and needs of the local economy. (Strategic Plan strategy 2.1) AISD Notes: As provided by the strategic plan, AISD will establish a CTE advisory committee. The first meeting is planned for May 2013.	Gifted/Talented & Curriculum				Not able to estimate financial impact
22	Lora Thurston	A funded GT teacher for the elementary campuses. (Strategic Plan metric 14). AISD Notes: Teachers required for this recommendation = 51	Gifted/Talented & Curriculum				\$2,687,816
	mason	Pay for the Advance Placement testing for all students interested in taking the test	Gifted/Talented & Curriculum				\$51,705
29	Kecia Mays	Students have registered for over 4300 AP exams this year. In addition to exam fees, the district pays for exam proctors and readers and for substitutes for Foreign Language teachers who must assist with exams administered in the foreign language labs. These teachers may not proctor their subject areas, so they assist other language exams.  All schools, except for Bowie and Martin, administer the exams on their home campuses. The district provides transportation to the testing site for sophomores					
		who take the sophomore-level AP exams. The estimated financial impact reflects only the cost of the exams.					
30	Kecia Mays	Pay for the Advanced Placement testing for all Junior and Senior students interested in taking the test and provide transportation. AISD Notes: See information provided for item 29 above.	Gifted/Talented & Curriculum				

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Rec. Number	FFC Member	Recommendation	Subcommittee	Yes	No	Abstain	Financial Impact Cost/(Savings)
31	Kecia Mays	Provide FREE classes and/or tutoring for the SAT/PSAT at all High Schools. This can be a joint collaboration on the weekends or after school with a prep agency or other organization. AISD Notes: The District offers campus-based PSAT classes each fall that are taught by AISD teachers on Saturdays and after school. Students pay \$20 for the class which includes a copy of the SAT Study Guide. The district pays teachers to provide the instruction and purchases additional materials as needed. Some schools offer Summer PSAT/SAT prep classes. These are campus-based classes, organized and taught by teachers on the campus, and all costs are covered by the fees paid by students. The District is exploring options for teacher training, as many districts whose students consistently earn high scores on the PSAT and SAT offer classes taught by trained teachers in their district.					